

Workforce Partnership of Greater RI

Executive Committee Meeting

June 5, 2012

Present: Gip Cabral, Joseph DiPina, Paul Harden, Steven Kitchen, Joseph Oakes, Paul Ouellette, Robin Ann Smith

Staff: Christine Grieco, Diane Vendetti, Kara Aniballi, Carlos Ribeiro

Welcome

Chair Steve Kitchen called the meeting to order at 8:00am and requested the Committee review the minutes from May 8, 2012.

VOTE: Joe DiPina made a motion to accept the minutes. Paul Ouellette seconded the motion. The motion passed with Paul Harden and Joe Oakes abstaining from the vote.

Chairman's Report

Chair Kitchen stated SWIO Administrator David Tremblay will be making a presentation on behalf of Workforce Solutions of Providence/ Cranston at the GWB Executive and Strategic Investments and Evaluation Committee this morning. The presentation will be on changing the level of funding allocations between WPGR and PC to be based on cities and town's poverty level rather than unemployment data. Chair Kitchen stated this ultimately will be a decision made by Director Fogarty not the GWB.

Executive Director's Report

Executive Director Christine Grieco stated she met with DLT Director Charlie Fogarty and Deputy Director Lisa D'Agostino on May 21, 2012 to discuss the process of posting her position when she retires. Christine presented the Committee with a write up addendum of her job duties which will be attached to the RI Human Resource posting of her position.

The Committee reviewed the addendum and made two verbiage changes. Christine will forward the addendum to Lisa D'Agostino for review.

Once the position is posted, Director Fogarty will review the resumes and provide Chair Kitchin with three applicants to interview. Chair Kitchin stated that the Executive Committee is invited to participate in the interview process of these three candidates.

2012 DHS/TANF Summer Program

Carlos Ribeiro stated that Department of Human Services will have a MOU with WPGRI to serve 406 more youth this summer with TANF funds. The youth participating in this program must be determined TANF eligible. This program will mirror the JDF Summer program.

VOTE: Chair of the Youth Council Gip Cabral made a motion to approve the DHS Summer program. Robin Ann Smith seconded the

motion. The vote passed with Chair Kitchin recusing himself from the vote.

FY12/PY11 Quarter 3 Fiscal Reports

Chair of the Finance Committee Joseph DiPina presented WPGRI expenditures for the ending March 31, 2012. The reason this report is being presented in March is due to Business Affairs updating their ledger. This report will be sent via e-mail to the full Board for informational purposes as this item does not require a vote from the Executive Committee nor from the full Board.

PY11 WIA Spending Plan Modification

Diane Vendetti and Joe DiPina presented the PY11 WIA Plan Modification. This Modification is requesting \$247, 955.00 for Staff Support and \$160,000 administrative support. There has yet to be a WIN notice from SWIO directing WPGRI to do a modification to the plan.

VOTE: Paul Ouellette made a motion to table this item until the fall or until SWIO releases a WIN notice. Joe Dipina seconded the motion. The motion passed unanimously.

Strategic Plan

Chair Kitchin stated the Executive Committee will be meeting on July 10, 2012 to finalize the work that has been done by the strategic retreat ad-hoc committees. Retreat facilitator Jen Hetzel Silbert, will

be in attendance at this meeting. The full Board will be invited to this meeting as well.

Committee reports

Board Development

Chair of the Board Development Committee, Paul Ouellette, stated that currently the two appointments the Board approved in February are being reviewed by the Governor.

Quality Assurance

Chair of the Quality Assurance Committee, Joe Oakes, stated that the monitoring of the One-Stops is now complete. He will be meeting with Kathy Quattrini and Judy DiGiorgio to finalize the monitoring report which will be then be released in September.

Strategic Development

There was no business to discuss.

Finance Committee

There was no business to discuss.

Youth Council

There was no business to discuss.

New Business

There was no business to discuss.

Old Business

Diane Vendetti stated the 401k plan transferred funds June 1, 2012 at no cost to WPGRI.

Adjournment

Chair Kitchin requested a motion to adjourn the meeting at 9:45am.

VOTE: Joe DiPina made a motion to adjourn the meeting. Gip Cabral seconded the motion. The motion passed unanimously.

Respectfully submitted,

Kara Aniballi